

# **PENTWATER HISTORICAL SOCIETY**

## **MINUTES OF BOARD MEETING**

**August 1, 2012**

**Roll Call: Present:** Roger Bailey, Ed Bigelow, Mike Castor, Bob Childers, Bill O'Donnell  
**Absent:** Jim Alfredson, Myrna Carlin

**Guests present:** Dolly Geers, Ken Lindstrom

**Public Comments on Agenda Items:** None

**Approval of the Agenda:** Motion to accept the Agenda by Roger Bailey, 2<sup>nd</sup> by Mike Castor and unanimously approved.

### **Minutes of July 11, 2012 Meeting:**

Motion to accept by Mike Castor, 2<sup>nd</sup> by Roger Bailey and unanimously approved.

### **Treasurers Report:**

A copy of Mike Castor's report for the month of July, 2012 is attached. Report was reviewed in detail by Treasurer Mike Castor. Report was accepted as presented.

No report from the Membership and Finance Policy Committee and no expenses incurred for the PHS Summer Business Meeting and Dinner at this time. Mike Castor informed that to improve the membership dues collections, beginning in October 2012, invoices would be mailed and if necessary follow up reminder letters would be mailed in March. This invoicing process will become an annual practice.

### **Committee Reports**

#### **Administration:**

**Summer Business Meeting Agenda** - Ed Bigelow advised that the nominating committee (Bailey and Bigelow), has confirmed with all board members whose terms are expiring August 31, 2012, that they will accept election for new terms. The following are the officer and trustee positions for re-election nomination at the Summer Business meeting: For a one year term president, Ed Bigelow, vice president, Bill O'Donnell, Treasurer, Mike Castor, Secretary, Jim Alfredson and a three year term for Bob Childers, as Trustee.

**Property Management** - Bill O'Donnell informed the board that the relocation committee has continued to make good progress in fund raising towards purchase, improvement costs and planned future operating expenses of the First Baptist Church. Arrangements are in place by the committee and First Baptist Church designates, to conduct the purchase closing process on August 16, 2012. **Create new**

**Board of Director positions** - No report.

**Newsletter Summer edition** - Bill O'Donnell advised that nearly all input for the newsletter is available and editing is underway. Bill anticipates that the newsletter should be available for mailing to the membership prior to the summer business meeting and dinner event. Ed Bigelow informed that a "Spotter" article has been prepared with pictures in honor and memory of Nancy Grant. Bill suggested that this newsletter edition should be dedicated in the memory of Nancy Grant.

**Member Services** - No report. Ed Bigelow commented that all arrangements for the summer dinner are in place for ticket sales, advertising, Kaz Catering service, and with program speaker, Manny Valdez.

**Museum** : Bob Childers stated that we are still experiencing sand leaking into the museum's NW corner, and that the entrance door is not opening properly. Further contact on these building problems is necessary with the village manager. Dolly Geers reported that museum hosting is experiencing some schedule changes but all in all we are keeping the museum open as planned.

**New Museum, Organization & Development Committee** - No report.

**Old Business:**

**Past Perfect Software upgrade** - No report. Further evaluation is needed for computer software upgrades.

**Museum Computer Replacement** - New computer will continue on future agenda's.

**George Coon - Book signing and sale** - Ed Bigelow reported that we had a very successful book signing and sales day with author George Coon and his wife Gerry. A total book sale donation from George and Gerry, based on the event sales was \$1,080 which were donated to the Pentwater Historical Society building fund.

**New Business:**

**Annual Fund Raising Event Planning** - The board continues to seek ideas that would enable significant income from a one day event. Dolly Geers suggest that we should consider a "Homecoming Float" which had been done years ago as a successful fund raiser.

**Public Comments:** None

**Adjournment:** 2:57 P.M.

**Next Meeting: October 3, 2012**

Respectfully submitted  
Ed Bigelow, Acting Secretary