

## **PENTWATER HISTORICAL SOCIETY**

### **Board Meeting Minutes – April 5, 2107**

The meeting was called to order by board vice president, Roger MacLeod at 1:00 p.m. in the lower level of the museum.

Board Members Present: Roger MacLeod, Michael Castor, Joan Gehringer, Ed Bigelow, Jim Lambrix, Mark Shotwell, Sally Ouweneel, Debbie Deward and Bob Childers

Board Members Absent: Dick Warner and Bill O'Donnell

**Approval of Agenda:** An addition to the agenda was made by Ed Bigelow. It is under Initiatives, #8: Village Green table schedule for the summer. Also, removal of #1 (functionality of a board) and #4 (Sextant) under Initiatives.

A motion to approve the agenda was made by Ed Bigelow and seconded by Mark Shotwell. The agenda was unanimously approved.

**Approval of Minutes:** A motion to approve the minutes of the meeting held on March 1, 2017 was made by Sally Ouweneel and seconded by Ed Bigelow. The minutes were unanimously approved.

### **ON GOING ACTIVITIES STATUS REPORTS**

**Treasurer's Report:** A copy of the 2017 operating budget and the 2017 financial highlights of March were emailed to all board members by Mike Castor prior to the board meeting. There were no questions.

A motion was made by Ed Bigelow and seconded by Mark Shotwell to approve the Treasurer's report. The report was unanimously approved.

**Membership Report:** Sally Ouweneel stated that there are 332 current members. There are 30 that have not paid. Sally said that the rest will be deleted. Mark Shotwell suggested that they not be

deleted completely, just moved so that we will always have a record of past members.

**Museum Activities:** Dick Warner is still working on the upcoming display with Consumers Energy. He will update us at our next meeting in May.

**Special Events:** Debbie Deward updated us on the following events:

- Spring dinner - It will be catered by Kristi's Pour House at \$9.15 per person. Debbie guaranteed them 125 but it could go as high as 160. She will give Jim Lambrix the flyer for distribution.
- 4<sup>th</sup> Annv. - Have been in touch with Adam's Heating and Cooling regarding donation of fans and Sue from their office will get back with us.
- Garage Sale - Will give the flyer to Jim Lambrix for distribution.
- Pancake Brkfst. - Will start selling tickets May 1, 2017. Mindy from Oceana Herald Journal has been in contact with Debbie and Jim Lambrix to work on getting more advertisement for us. Will give the flyer to Jim Lambrix for distribution.
- Float - Bags for the parade have just been delivered. Debbie has sent an email to Mikuluk's, who are making the float, to get together in May to discuss plans.
- Summer Dinner - Debbie is working on getting a speaker for the event.

**Museum Report:** Spring cleanup will be held on April 29<sup>th</sup> from 9:00 a.m. to noon. Mark Shotwell will send a reminder “blast” to everyone prior to that date.

**Building and Grounds:** Ed Bigelow reported that the exterior masonry work has been done, but the sealer still needs to be applied. Ed Bigelow also said that he has tried the mini split and it is working well.

**Web Site Management:** Mark Shotwell had emailed to all board members prior to the meeting a list of proposed social media account creations. He asked if there should be a distinction between “society” and “museum” in the internet accounts or should it be blended together as one? It was felt by the board that we need “society” to identify it, not just Pentwater historical in our contact address. Mark said he plans to have the Instagram and twitter accounts up and running this coming weekend.

**Newsletter and Walking Tour Booklet:** The cutoff date for any item to be in the upcoming newsletter is April 23<sup>rd</sup>. The walking tour booklet price will be \$10.00 plus an additional \$3.00 if mailed.

**Ted Resser Family Memorial Donation Planning:** Roger MacLeod said that he has talked to Norm Booth and he will have a formal presentation at our May board meeting.

## **INITIATIVES**

**2017 Sesquicentennial Planning and Information Booth:** Debbie Deward sent a copy of the original agreement between PHS and Jack Witt, owner of Snug Harbor Marina, regarding the information booth that is now on Jack Witt’s property to all board members prior to the meeting. Debbie questioned the board as to what we want to do with the booth in the future. It was felt that it would be too expensive and problematic to move it to the Village Green. If anything, it could be moved to the museum grounds in the future. It was suggested that Dick Warner could talk to Jack

Witt about it and report back to us at the May meeting. Debbie said she would contact Dick.

**PHS Garage Sale:** Debbie Deward has not had any calls yet regarding donations. She will send a digital copy to Mark Shotwell to put on Facebook and give flyers to Jim Lambrix to distribute.

**Third Grade History Initiative:** Mike Castor said that there is no update at this time.

**Continuation of Pentwater Written History:** This suggestion was made by Norm Shotwell. Does the board want to initiate something from 1943 to the present? The book by Florence Schrumph ended in 1942. Mike Castor doesn't feel that it should be up to the board to take on. Ed Bigelow thought if someone was interested that possibly PHS could sponsor it. Ed said that he would write an article for the upcoming newsletter to see if there is any interested party that would want to take this project on.

**PHS Building Waterproofing:** Ed Bigelow stated that the building waterproofing would be applied when the weather conditions are right for it. It was suggested that it would be a very good idea to protect the bricks of the building as well as the trim work. Ludington Concrete Co. has the product that was suggested. It is Sure Clean Weather Seal – Siloxane PD. It is \$60 per gallon. Ed thought that we could probably get Mike Russell to come in with his bucket truck for application of it to the high parts of the building.

**Village Green Table Schedule:** Ed Bigelow presented a schedule for the dates to have a table on the Village Green during village events to sell our tour books and to hand out our brochures, etc. We have to agree as a board that all dates on the schedule would be manned before the village council will approve it. All agreed to take on the schedule. Ed will take it to the village council for approval. Sally Ouweneel suggested that we have a larger sign on the table so we would be a little more noticeable. Mark Shotwell thought that he could come up with something that would work better than last year.

A final comment was made by Mark Shotwell to let him know what each member has archived. He was hoping that when an item is created that it could also be sent to him for back up. That way everything is in a safe spot for storage.

A motion to adjourn the meeting was made by Mike Castor and seconded by Sally Ouweneel. It was unanimously approved and the meeting was adjourned at 2:08 p.m.

Respectfully submitted,  
Joan Gehringer - Secretary