

PENTWATER HISTORICAL SOCIETY

Board meeting minutes – September 11, 2019

The meeting was called to order by board president, Dick Warner, at 1:00 p.m. in the lower level of the museum.

Board members present, Dick Warner, Joan Gehringer, Bart Zachrich, Nancy Zielinski, Jim Lambrix, Mark Shotwell, Terry Roach and Amy VanderZwart

Board members absent: Norm Shotwell, Debbie Deward and Sally Ouweneel

Approval of Agenda: A motion was made to approve the agenda by Terry Roach. It was seconded by Nancy Zielinski and unanimously approved.

Approval of Minutes: A motion was made to approve the minutes from the August 14th board meeting and the August 28th general meeting and dinner by Terry Roach. It was seconded by Dick Warner and unanimously approved.

Treasurer's Report: Bart Zachrich, our newly elected treasurer, emailed the financial highlights for August along with the 2019 budget to all board members prior to the meeting.

A motion was made by Mark Shotwell to approve the Treasurer's report. It was seconded by Amy VanderZwart and unanimously approved.

Dick Warner requested Bart to send out Mike Castor's notes on the CFOC wish list to all board members to discuss at the October board meeting.

Dick gave Bart a check for \$750 for the sale of a "polyphone" that was donated to the museum and sold through Cole's Antiques. The buyers wanted a donation form, but Dick didn't think they should have one in this case.

Membership Report: Sally Ouweneel was not at the board meeting. Dick Warner said that he provided her with stationery to send out welcome letters to new residents in the area. Mark Shotwell also had our new brochures for her to enclose with the welcome packet.

Mark Shotwell reported that we have 325 members at this time and 63 of them are not current.

Museum Activities: Dick Warner had 400 envelopes created for donation requests to enclose with the upcoming newsletter.

Dick also created a form to keep track of the items that are borrowed from the museum. It will be at the front desk.

When we close for the season, Dick suggested that we get a new lock for the front door that is more secure than the present one. Terry Roach will look into it and report back at the October meeting.

Dick then went on to say that he is taking the Ed Bigelow display and the ship display down. He isn't sure if he wants to spend the money on a new exhibit, but will keep looking. We will be displaying Renee Berggren-Connoy's art next year. Dick wasn't sure when the best time to have the auction on her artwork would be, though.

Special Events: Debbie Deward was not at the board meeting, but reported to Amy VanderZwart that the spring dinner will be held on May 27, 2020 and the summer dinner will be held on August 26, 2020. The interviews of long-time Pentwater residents will be shown at the spring dinner. Bart Zachrich estimated that it would last about 30 to 40 minutes. It is being edited by Lucas Quinteros at this time. The dinner will be a Hawaiian Luau theme. Amy will put the information in the upcoming newsletter.

We will be discussing the garage sale at our January, 2020 meeting.

Marketing: Jim is still working on getting Pentwater business owners to sponsor the PHS.

Museum Operations: Nancy Zielinski reported that we had 440 visitors at the museum in August. She also said that 96 calls were made using the Guide by Cell system.

Dick Warner asked Nancy to try to get Hayden Best's address. He would like to send him a bonus for the excellent work he did at the museum as an intern this summer.

Dick was also wondering if we should do something for Lucas Quinteros for his excellent work interviewing the long-time Pentwater residents and making the video of it? Bart Zachrich said he wrote him a letter of recommendation and that Lucas also gained community service hours towards graduation. A gift card was suggested.

Bart and Lucas have recorded an introduction to the videos. Bart will send it to Amy for the newsletter. The question was raised as to whether or not we need

some kind of release from the people being interviewed. Larry Konopka, our legal-council, didn't think that we needed it as long as we kept the videos in-house. Bart moved that we keep the interviews in-house and not go on social media with them. It was seconded by Amy VanderZwart and unanimously approved.

Dick Warner asked Nancy to find out which Pentwater yearbooks were missing. Dick wants to negotiate with the Oceana Historical Society to get them for our collection.

Maintenance: Terry Roach is investigating a new ramp for the museum to replace our existing one. He thinks it is owned by the government and it is ADA approved.

Terry has received three bids for replacing the museum roof. Janet Swanson is acting as a consultant on the bids for the job. They are as follows:

Sam Near Roofing - \$56,000

XYZ Roofing - \$52,000

Empire - \$47,000 (they could do it the soonest)

All bids include re-sheeting the whole roof. Also, Terry said new eave troughs will be needed which will add to the cost. The existing ones are plugged and need to be cleaned. The chimney also needs work.

Mark Shotwell suggested contacting Empire or Home Depot. They sometimes will give a deal to non-profits.

Dick Warner said we will have to apply for a grant to pay for it or do a fund raiser of some kind.

Dick moved to authorize Terry Roach to find someone that will clean the gutters this year. Mark Shotwell seconded the motion and it was unanimously approved.

Terry had a bill from Hallack's for \$1,850 and was wondering if we should pay it or not. Dick said to tell them that we are trying to line up the money to pay for the sewer hook-up. Could we pay for the inspection fee only?

Technology: Dick Warner is going to send Mark Shotwell recipes from Pentwater people to put on our web-site. He would like to have one put on per month.

Newsletter: Amy VanderZwart said that all articles for the newsletter are due by October 1st. Amy would like to continue with the articles for "Bob's Corner" that

she has left. She would like to do an informational article on Bob Childers, as well.

She would also like to put a tribute to Mike Castor on his retirement from the PHS board in the newsletter.

Dick Warner suggested that Amy have Ron Beeber write an article on the history boat tours being given by the village.

Amy asked for bios from our two new board members, Bart Zachrich and Terry Roach.

Amy reported that we now have 400 followers on Facebook.

FUTURE PLANS

Nancy Zielinski reported that Pam VanderPloeg agreed to do a possible historic church tour as well as more walking tours of Pentwater.

Jim Lambrix will continue talking to Jack Witt from Snug Harbor on what our involvement should be in maintaining the old information booth. Should we help maintain it or move it?

We need to get the rest of our old records out of the village hall. We will be putting the records in storage as there is not room for it all at the museum. The village employees will help us move them out of the upstairs gymnasium. Dick Warner asked Jim Lambrix to be our liaison between the PHS and the village.

Dick asked that all board members need to bring their job descriptions to the October meeting.

Our next regular board meeting will be Wednesday, October 9th at 1:00 p.m.

Mark Shotwell made the motion to adjourn the meeting. It was seconded by Jim Lambrix and unanimously approved. The meeting was adjourned at 2:10 p.m.

Respectfully submitted,

Joan Gehringer – PHS Board Secretary

