

## PENTWATER HISTORICAL SOCIETY

### Board Meeting Minutes – March 11, 2020

The meeting was called to order by board president, Dick Warner, at 11:30 a.m. in the meeting room at the First Baptist Church.

Board members present: Dick Warner, Norm Shotwell, Joan Gehringer, Bart Zachrich, Jim Lambrix, Mark Shotwell, Debbie Deward, Amy VanderZwart and Terry Roach

Board members absent: Nancy Zielinski and Sylvia Warner

**Approval of Agenda:** A motion was made to approve the agenda by Norm Shotwell. It was seconded by Terry Roach and unanimously approved.

**Approval of Minutes:** A motion was made to approve the minutes of the February 5th, 2020 board meeting by Norm Shotwell. It was seconded by Debbie Deward and unanimously approved.

#### **ON GOING ACTIVITIES: STATUS REPORTS**

**Treasurer's Report:** Bart Zachrich handed out the financial highlights for February 1st to March 8th along with the 2020 budget to all board members.

Bart went on to say that since our last meeting the market is down so our endowment fund might be a little under \$45,000 by the time we get our money from CFOC. He also had a CD lined up from Edward Jones in Ludington of 1.65 that is no longer available. So, instead of a CD Bart is going to go with a money market for 1.65 for the \$30,000 investment.

A motion was made to approve the Treasurer's report by Mark Shotwell. It was seconded by Jim Lambrix and unanimously approved.

Bart also added that he will be researching insurance prices before our bill comes in May.

**Membership:** Mark Shotwell reported that we have 267 members (including life and patron membership). There are 203 paid memberships, which leaves 64 that are still unpaid. He said he will send out another email reminder to the unpaid members.

Dick Warner reported that the welcome letters that Sylvia Warner plans to send out to the new Pentwater residents will be mailed out the first of April.

**Museum Activities:** Dick Warner passed around the form that will be used to check out items that are borrowed from the museum.

Dick went on to report that our special exhibit coming from MSU will be picked up on May 27th. It will be on display through the week-end of Homecoming and will be taken down on August 22nd. Jim Lambrix volunteered to take it back to MSU on August 24th. Dick will then have time to put the museum back in order.

Dick would like all of the board members to be thinking about just what we can offer our members. We will be discussing it at a future meeting.

**Special Events:** Debbie Deward reported that our spring dinner will be held on Wednesday, May 27th at the VFW. She still needs to confirm the caterer. There will be 8 interviews included in the movie, "My Pentwater Memories", being shown at the dinner. Mark Shotwell will be setting up the projector and screen for it. Debbie also added that she has received the gaming license from the State of Michigan for the 50/50 raffle.

The Garage sale is set for June 12th and 13th, from 9:00 a.m. to 2:00 p.m. Drop off days will be June 9th and 10th from 10 a.m. to noon. Debbie will have Jean Russell's trailer in place on the museum lawn soon for donations for the garage sale.

The Summer dinner will be held on Wednesday, August 26th. Debbie has booked Ross Richardson to be our speaker for the evening.

The tentative dates for the volunteer appreciation dinner will be either August 16th or August 23rd.

**Marketing:** Jim Lambrix had no update on the red barn. He feels that he first needs a group of volunteers that would be willing to take care of the barn in the future.

Jim has talked to State Representative, Jon Bumstead. He listened to Jim but didn't commit himself either way.

It was agreed that the PHS can't be behind it financially, but will support any group that may take it on.

**Museum Operation:** Nancy Zielinski was unable to attend the meeting, but reported that Pam VanderPloeg is interested in doing the walking tours again this summer. She may do a tour of area churches, as well.

Ron Beeber would like help with the boat tours if anyone is interested.

The Guide by Cell suggestions that Ron made to help make it more visible to the public in the museum will be discussed at our next meeting.

**Maintenance:** Terry Roach reported that we have a bid from Affordable Gutters with leaf guards. He also had a bid from Supreme Gutters, but felt it was way too high.

Terry made a motion to go with Affordable Gutter who submitted a bid of \$5,800 which includes \$2500 from Janet's Roofing. Bart Zachrich seconded the motion and it was unanimously approved.

Something that will be needed after the gutter work is done is a bid to include some outside painting and painting of the shakes. Terry will have bids for that by this fall.

**Newsletter:** Amy VanderZwart asked for any ideas or suggestions for upcoming newsletters. June 1st will be the deadline for articles that are to be included in the next newsletter. The newsletter should be out around the 1st of July.

## **INITIATIVES**

Norm Shotwell asked the board for reasons that we should go forward with an expansion plan. The reasons given were:

1. Need more space for artifacts
2. Reduce congestion in museum
3. Provide better service to the community
  - a. Space for kid's sessions
  - b. Meeting area for research
  - c. Create space to hold events such as weddings, etc.
  - d. Kid's building events

It was suggested that we have a future meeting to discuss expansion more in depth. It was decided to hold a special meeting on Monday, April 6th at 11:30 at the Baptist church if it is available.

Norm said that he has had a recent request from a family that wants to know if there are any projects that would be permanent and that would be appropriate for a donation in memory of their parents. He will respond to them and explain our policy of not having names on any particular part of the building or the grounds and explain other options for their donation.

Terry Roach told the board that he will be repairing and painting the outside of the "Information Booth" at Snug Harbor. He would like to have a group of volunteers to help him with the project.

Jim Lambrix moved that we change the regular board meeting time to 11:30 a.m. starting in April. It was seconded by Mark Shotwell and was unanimously approved.

A motion was made by Norm Shotwell to adjourn the meeting. It was seconded by Terry Roach and unanimously approved. The meeting was adjourned at 1:32 p.m.

Our next regular board meeting will be April 8th at the First Baptist Church.

Respectfully submitted,

Joan Gehringer – PHS Board Secretary

