

**PENTWATER HISTORICAL SOCIETY**  
**Board Meeting Minutes – May 13, 2020**

The meeting was called to order by board president, Dick Warner, at 11:33 a.m. The meeting was via Zoom on line because of being quarantined due to the COVID-19 pandemic.

Board members present: Dick Warner, Norm Shotwell, Joan Gehringer, Bart Zachrich, Jim Lambrix, Mark Shotwell, Debbie Deward, Amy VanderZwart and Terry Roach

Board members absent: Nancy Zielinski and Sylvia Warner

A motion was made by Norm Shotwell to nominate Dan Hoekstra as our new Museum Director to replace Nancy Zielinski, who is retiring. It was seconded by Bart Zachrich and unanimously approved.

**Approval of Agenda:** A motion was made to approve the agenda. It was seconded and unanimously approved.

**Approval of Minutes:** A motion was made to approve the minutes of the March 11, 2020 board meeting by Norm Shotwell. It was seconded by Bart Zachrich and unanimously approved.

**ON GOING ACTIVITIES: STATUS REPORTS**

**Treasurer's Report:** Bart Zachrich sent the financial highlights and the 2020 budget via email to the board prior to the meeting. He also sent the board an amended budget that had to be done.

Bart reported that he is still waiting to invest the \$30,000 that was designated to be put into a money market account. He reminded the board that we still have access to \$45,000 in the CFOC for emergencies.

He went on to report that he's received some new memberships in response to the new resident's welcome letter that Sylvia Warner sent out.

A motion was made to approve the Treasurer's report. It was seconded and unanimously approved.

**Museum Activities:** Dick Warner reported that the exhibit from MSU is on hold until we know when we will open the museum due to the pandemic. Also, we will

delay the exhibit of Renee Berggren-Connoy's paintings that we were planning to auction later in the year.

**Special Events:** Debbie Deward suggested that we cancel the Spring Dinner that had been postponed to June 24th. She will then cancel the speaker that had been lined up for the Summer Dinner and show the video of "My Pentwater Memories" that was done by Lucas Quinteros and Bart Zachrich instead.

The village-wide garage sale has been cancelled. Debbie suggested having our garage sale at the end of summer. Dan Hoekstra said he was having his own big garage sale and that we could possibly do the museum sale at the same time. He would take care of the advertising cost for us. Norm Shotwell asked if the trailer could be brought to the museum so people wouldn't have to store what is being donated to the garage sale all summer. Debbie said that she would get the trailer set up at the museum soon.

Debbie asked if she could purchase the tent-canopies that need to be replaced at the Memorial Day sale at Larson's Hardware Store. The money has already been designated to buy the tents along with some tables so she was told to go ahead and buy them. She said she will go ahead and purchase five canopies, but will wait to purchase the tables until later in the summer.

**Marketing Report:** Jim Lambrix said he will be running the same ad as last year in the PTW as well as the other publications that we normally advertise in.

**Museum Operation Report:** Dick Warner said that we are still waiting to hear what the governor says about allowing us to open this summer. Jim Lambrix suggested that maybe we should not have any increased hours this summer, under the circumstances. Dick thought that we should delay the opening of the museum until Tuesday, June 23rd. That will give him time to set up the new displays. The new roofing project is scheduled to start on June 1st, so that should be done in a couple of weeks and then that would give us time to clean the inside of the museum before opening, too.

It was decided that Mark Shotwell will send out an email blast to all members advising them of the tentative opening date. He will also let them know about the cancellation of the Spring Dinner and the village-wide garage sale in June.

Joan Gehringer will send out an email to all of the members that volunteer as docents to let them know about the delayed opening date and that we won't have any extended hours this summer. Joan will also tell them that we would

want the docents to wear masks and make sure visitors are following safe “social distancing” guidelines.

**Maintenance Report:** Terry Roach reported that the eavestroughs will be taken down one week prior to the June 1st starting date of the new roof. After the roofing is done, the eavestroughs will have to be put back up.

**Technology/Membership count:** Mark Shotwell reported that we have 268 members at this time. Dick Warner requested that Mark go back three years to get the total membership for each year.

**Newsletter:** Amy VanderZwart reminded everyone that all articles for the newsletter are due by June 1st. It will include the Guide by Cell article that was written up about our museum.

Amy asked if Debbie Deward would approach the principal of Pentwater School to ask if students would write articles about their experiences during their quarantine for the newsletter.

**Miscellaneous:** Norm Shotwell was asked if we might want any of the cabinets that are being removed from the Methodist Church kitchen for our future expansion. The board decided to pass on the offer.

We will be postponing the meeting on June 9th that was set up to discuss expansion plans until we can meet in person.

Our next regular board meeting is Wednesday, June 10th.

It was moved and seconded to adjourn the meeting. The meeting was adjourned at 12:40 p.m.

Respectfully submitted,

Joan Gehringer – PHS Board Secretary

